



DEPARTMENT OF THE ARMY
ARMY COMMUNITY SERVICE
BUILDING 7264 NORMANDY DRIVE
FORT RILEY, KS 66442

12 September 2016

The Fort Riley Army Community Service, Employment Readiness Program, Education Services and Soldier for Life Transition Assistance Program would like to invite you to participate in this year's Hiring & Education Fair. The Hiring & Education Fair is November 17, 2016 at Riley's Conference Center, 446 Seitz Drive, Fort Riley, Kansas, 66442 from 10:00am-3:00pm. This event brought in over 700 participants last year!

The fair will be advertised throughout Fort Riley and the surrounding areas. Your participation will offer the opportunity to highlight and share your job openings or educational opportunities with Fort Riley and the broader community. We anticipate 140 businesses and schools from across the United States to participate. The fair will be open to everyone!

Access to Fort Riley will require all non-DOD personnel to receive a background check. Information for the background will be collected with registration. Once you register for the fair, additional, detailed information will be emailed to expedite your access.

The registration fee is \$100.00, which includes the venue rental, a 6 ft. table, event marketing, and one lunch buffet. Payment is due at time of registration. You may purchase additional lunches when registering or the day of the event for \$15.00.

On-line registration is now open at the following links (copy and paste the entire link to your browser):

HIRING VENDORS ONLY:

<https://webtrac.mwr.army.mil/webtrac103/wbwsc/rileyrectrac.wsc/wbsearch.html?wbsi=cd55b0e1-0387-339e-1514-46b9ec994ffc&xxcim=0&xxmod=TK&xxrowid=0x00000000000b4f280&xxfrom=wb0330.html>

EDUCATION VENDORS ONLY:

<https://webtrac.mwr.army.mil/webtrac103/wbwsc/rileyrectrac.wsc/wbsearch.html?wbsi=cd55b0e1-0387-339e-1514-46b9ec994ffc&xxcim=0&xxmod=TK&xxrowid=0x00000000000b4f281&xxfrom=wb0330.html>

Early registration is strongly encouraged, as the last similar event sold out in 3 weeks! The deadline to register if not sold out before is November 1, 2016. Once you have registered, you will receive further instructions. If you have any questions, contact Kristina Springer at kristina.l.springer.civ@mail.mil or Riley's Conference Center at (785)784-1000 for registration questions. We look forward to seeing you!

KRISTINA SPRINGER
CIV, USA
Employment Readiness Program Manager